

# Van Drivers

## DAILY WALK AROUND CHECKS



[www.driverrequire.co.uk](http://www.driverrequire.co.uk)  
0345 222 21 21

### Tow bars & tail lift

Check that:

- tow bar is secure and any trailer is correctly and securely attached with all electrical connections working correctly
- tail lift is secure and free from damage, functions correctly and the electrics are working correctly

### Security of Body/Wings

Check that:

- all fastening devices are present, complete, secure and in working order
- all cab and vehicle doors are secure when closed
- no body panels or parts are loose and in danger of falling off
- there are no sharp edges or damage

### Tyres and wheel fixing

Check as much of each tyre/wheel as you can see. There must be:

- minimum tread depth of 1.6mm for vehicles up to 3.5 tonnes and 1mm for those over 3.5 tonnes
- sufficient inflation of each tyre
- no deep cuts or bulges in the sidewall
- no cord visible anywhere on tyre
- no missing or insecure wheel nuts

### Wings and Mudflaps

Check that these are:

- fitted (where required)
- rigid and secure
- undamaged
- not clogged with mud or debris

### Security of load

Check that:

- any load is secured adequately
- van doors have an effective locking device

### Excessive engine exhaust smoke

Check that:

- the exhaust does not emit excessive amounts of smoke

### Reflectors

Check they are not:

- obscured
- missing
- broken
- of the wrong colour

### Fuel/Oil leaks

Check that:

- the fuel filler cap is properly located
- brake fluid, engine coolant, engine oil, power steering fluid, windscreen washer fluid and water levels are correct

With engine on check that:

- underneath vehicle for any leaks of fuel/oil
- if leaks are detected that are not fuel or oil, trace the cause (ie power steering fluid, water etc)

### Seat & seatbelts

Check that:

- seats are secure
- seatbelts operate correctly and are free from cuts and damage

### Mirrors & glass

Check all mirrors that should be there:

- are aligned properly and are secure

Check that your view of the road (especially in the swept area viewed from the driver's seat) isn't obscured by:

- damaged/discoloured glass
- obstructions (stickers etc)

Check that the side windows are not damaged or discoloured in a way that obscures the view to a mirror

### Horn

- Check that the unit works correctly when control is operated

### Steering

- Check steering for excessive play
- When checking for leaks underneath vehicle, visually check the major steering components to ensure that they are present, secure and undamaged

### Brakes

Check that:

- the service brake operates and does not have excessive travel
- the parking brake is operational and does not have excessive travel
- the service brake pedal does not have excessive sideplay or missing, loose or incomplete anti-slip provisions

### Windscreen wipers & washers

Check that:

- wipers work correctly when switched on and cover the full swept area of the screen
- wiper blades are not so deteriorated that they do not clear the screen effectively when used with washers
- washers point at screen and are operational
- washer fluid is topped up

### Lights & indicators

Check that:

- all lights & indicators work correctly
- all lenses are present, clean and of the correct colour
- stop lamps come on when the service brake is applied and go out when released
- marker lights are present and work (where applicable)
- all dashboard warning lamps work correctly including:
  - ABS
  - main beam headlamp
  - airbag (SRS)
  - warning lamp
  - EPS
  - parking brake warning lamp

### Registration plates (front & rear)

Check they are:

- visible
- of the correct mark
- secure and clean

### Battery security/condition

Check if:

- is held securely in place by the correct means, not by it's cables
- is not leaking

The battery must be replaced if it is leaking

